



## MINUTES

### Committee Meeting Thursday 11<sup>th</sup> September 2014

**19:00, HMS Collingwood**

<b>Present:</b>	Doug Hotchkiss	G4BEQ	Chairman	
	Joe Kirk	G3ZDF	Secretary	
	Dave Lacey	G4JBE		By Skype
	Wally Walker	G4DIU	Membership Secretary	By Skype
	Mick Puttick	G3LIK	Hon. Vice President	
	Doug Bowen	G0MIU	Commodities Manager	
	Nigel Auckland	M0NAF		

#### 1. Chairman's opening remarks

The Meeting started at 19.30 and the Chairman welcomed everyone.

#### 2. Apologies for absence

- a. None.

#### 3. Minutes of the last two meetings

- a. Item 13(b) about donating audio amplifier to the Mess was queried and it was agreed that it should have said lending to the Mess. With that change proposed by Nigel M0NAF, seconded by Mick G3LIK and agreed unanimously.

#### 4. Matters arising

- a. 4 (b) Secretary to write to US rep asking him to remit funds via PayPal and let Membership Secretary have details of who had paid **DONE**
- b. 14 (b) Joe to supply a list of affiliated societies. **DONE**
- c. Doug – Commodities Manager to send Wally a stock of badges **DONE**
- d. 8(d) Nigel was asked to get the ATV group to list any individual items installed in the Shack with a value in excess of £1,000 so they could be listed separately on the insurance policy.  
Nigel said that the club had no items valued in excess of £1,000.
- e. 10(f) Secretary to prepare Certificates of Appreciation for the 3 Abs who did so much to assist in Open Day. **DONE**
- f. 13 (b) Shack Manager to arrange for the donation of the audio amplifier to the WO & SRs Mess.

The Minutes should have said 'lending to the Mess' and it was agreed that we could lend the amplifier to them at any time.

#### 5. Chairman's Report

- a. Doug reported that he had spent an inordinate amount of time coping with the new security requirements particularly with the AGM coming up. He had tried to get a simplified procedure for visitors, similar to that enjoyed by visitors to the on-site cinema but this was turned down. Any visitors without a pass will have to be escorted from the

Guardroom by one of the Chairman, Secretary or Shack Manager. However, on the day of the AGM and only for that day visitors can be escorted by any Amenity Pass holder but only to specified places. Anyone without a pass who is planning to come to the AGM will need to be on a list compiled by Mick G3LIK as that list will be held by Security at the Main Gate. Application forms received after 16<sup>th</sup> September cannot be guaranteed to have a pass in time for the AGM.

- b. He is also trying to get the renewal procedure for Amenity Passes simplified.
- c. Doug said that at the first meeting of the new Committee the whole question of Rallies would be examined, why we attended, which ones we attended, how useful they were for selling commodities and whether they served a membership recruitment purpose among other things.
- d. He reported that Ray G3KOJ had resigned as Shack Manager, as Vice-Chairman and from the Committee. Nigel M0NAF was appointed Shack Manager.
- e. Doug said that at the AGM he was looking to broaden membership of the Committee and that he would be proposing Simon G0IEY as Maintenance Manager and Julia G0IUY as Almoner.
- f. Mick G3LIK confirmed the arrangements for lunch in the Mess at 12.00.
- g. Doug said the Shack would be open from 10.00 and 'Up Spirits' would be at 11.00 in the Shack. There would be live video streaming from the Shack prior to the AGM and then the AGM itself would be streamed.
- h. There was a discussion about awards and the Committee agreed a list of recipients.

## 6. Secretary's Report

- a. The permanent NOV for GB3RN has been renewed and is now valid until the end of 2016.
- b. One of our members Clive G3YTD who is curator of the Collingwood Museum has offered some surplus Call Books, old RSGB handbooks, exam manuals and the like.
- c. A professional graphic designer has been asked to re-design the 50 year membership certificate after a complaint from a member.
- d. The Robert Sharpe (G3AWY) Award will be awarded this year for the first time for many years. Colin has already identified a possible recipient. It is awarded annually for the best construction article featured in the Society Newsletter

## 7. Membership Secretary's Report

- a. Wally reported that there was 1 new member.
- b. He had had 4 applications for 50 years membership certificate of which 2 qualified.
- c. Membership Statistics

Type	Total	Current	Free	Lapsed	Life	SK
Affiliate	17	13	4			

Associate	113	99			14	
Corporate	525	410	2	3	104	6
Family	7	7				
Honorary	1	1				
<b>Total</b>	<b>663</b>	<b>530</b>	<b>6</b>	<b>3</b>	<b>118</b>	<b>6</b>

#### **8. Treasurer's Report** (received after the meeting)

- a. The Balances for the minutes were;  
Current Account £1,818.33  
Deposit Account £16,441.65  
The fixed deposit remains unchanged until maturity later in the year.

#### **9. Ex-Officio's Report**

- a. No report received.

#### **10. Managers' Reports**

##### **a. Shack Manager**

- i. Since the last committee meeting the D-star radio has been purchased and installed. It is now fully working (thanks to Neville (G0FOD) for putting in the repeaters) and is usually in use on a Tuesday afternoon.
- ii. A stock check has been done with Ray (G3KOJ) on handover of the role.
- iii. On Tuesday 9th the HF (south) mast was lowered and examined. As a result the VHF co-linear was condemned and removed. The mounting was so worn there was a danger of it falling off the tower, and only half the antenna was working making it OK for 70cm but an SWR of 2.5 at 145.500 on 2m band. A new one will be purchased very shortly and fitted.
- iv. The raising wire cable is in a poor rusty condition. It has to be replaced on safety grounds. Doug (G4BEQ) is going to check if this can be done through Collingwood contractors. If not then we will have to get quotes and have the work done by an external firm. A big thank you to Simon and Julia Tribe, and Christine and Frank Cotton for their invaluable help with the HF mast on Tuesday.
- v. In future a check will be made on each mast every year in an attempt to use routine maintenance to prevent the corrosion and damage that was found on Tuesday. It does look as if little had been done to the mast for some years.
- vi. A 7 element 2M Yagi has been donated to the club and this will be fitted to the HF mast for 2M SSB and CW use. This will provide yet another facility that we do not have at the present time.
- vii. Work is in hand to tidy the end wall by the HF rig, and also to box in the cables in each bay and add the edging to make each bay look tidier. Drawers are being investigated for storage of computer keyboards, again to make the bays look more efficient and streamlined.

**Nigel Auckland, Shack Manager**

##### **b. Affiliated Societies Manager**

Nothing to report.

c. **QSL Manager**

No report

d. **Data Comms**

Report for the RNARS Committee Meeting to be held on 11th September 2014.

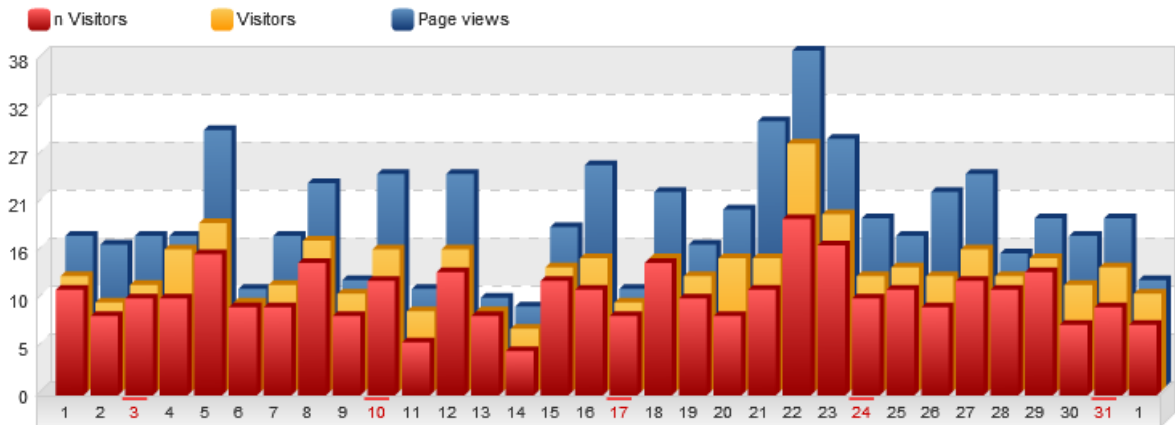
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There is nothing to report.

73, Diana ~~~~~G0RNO/3926~~

e. **Web Site**

- i. One of the original BR4006 documents was scanned and added to the history section of the site.
- ii. A page has also been created for recipients of the Robert Sharpe (G3AWY) Award.
- iii. I have been contacted by someone who is not a member of the Society but who has some copies of The Communicator from the 60s and 70s. He has offered to lend them to me for scanning and uploading. A job for the dark winter days.
- iv. Currently testing a facility to enter a password only once rather than for every encrypted document.



f. **Area Rep Co-ordinator**

Wally reported that many of the members running the Society stall at rallies are not actually Area Reps but reports are being submitted. He reminded everyone running a stall at a rally that reports should in the first place be sent to Colin the newsletter Editor.

g. **Newsletter Editor**

After synchronising membership lists between myself, Joe and Wally, the number receiving the Newsletter by e-mail now stands at one-hundred and seventy. Thanks to Wally and Joe for their assistance in this and on other matters.

Progress on the Winter edition is going well and once I'm in receipt of the AGM reports, I should be up to the forty-eight page limit.

I would also like to record my thanks to Doug B and his wife for dealing with printing and postal distribution.

Regards, Colin Topping

h. **Commodities Manager**

Doug reported that he now holds a small stock of customisable items

so that when an order is made he can send them to be embroidered immediately and then replace his stock. He said that he had run out of blazer badges and was looking for a supplier. (Subsequent to the Meeting 1 blazer badge with the new logo was found that had been arranged by Les GW0JTE when he was on the Committee. The supplier had 10 more in stock and the price per badge was under £10.) Secretary proposed that we fund the purchase of blazer badges for members with 50 years membership. This was agreed unanimously subject to the proviso that the price is reasonable.

#### **11. Other items**

- a. Dave JBE reported that HMS Plymouth had reached her last resting place in Turkey where she will be broken up. Secretary reported that the Plymouth Group funds had been transferred to the society's bank. Dave thanked Bill and Joe for the work they had done in finalising the matter.

#### **12. Date of next Meeting**

13<sup>th</sup> November, 2<sup>nd</sup> Thursday in the month.